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| **Job Title** | **Business Analyst** |
| **Reporting to** | **Business Solution Lead** |
| **Location** | **Pfizer, Newbridge, Kildare** |
| **Background** | Pfizer Newbridge is one of Europe's leading manufacturers of solid dose pharmaceuticals. We manufacture tablets and capsules for global markets using highly complex processes and we are investing in and regenerating our business for the future.  Our Culture at Pfizer Newbridge is the embodiment of how we behave, act, lead and engage with people every day. Our success is achieved through the commitment, engagement, and excellence of all our colleagues.  If you enjoy working in an environment with a chance to grow, develop and get involved in exciting, challenging, and diverse opportunities we would like to hear from you. |
| **Key Responsibilities** | The Business Analyst will support the design, development and delivery of solutions in line with the business strategy. |
| **Key Requirements** | * Evaluate and define/refine processes and to document business processes and requirements. * Support functional and project teams in delivering information. * Engage in process improvement and business transformation projects. * Identify problems and opportunities within a company and ultimately provide solutions that help achieve the business goals. |
| **Technical Competencies** | * Analysis of situations, and the ability to provide alternative solutions and recommendations. * Obtain an understanding of the end users’ current workflow and business processes – “AS IS” and document same using appropriate tools. * Ability to create User Cases, User Stories and Process Flow Diagrams to document and map business processes and solutions. * Document the “TO BE” – the future processes in line with the target operating model of the new solution or process that is to be put in place or implemented – this may include gap analysis activities. * Provide post implementation support where necessary until the solution is fully embedded within the Organisation. * Ability to manage or coordinate Projects from time to time in conjunction with the Project Manager. * Facilitation of meetings and workshops with the aim of gathering business requirements from key stakeholders and SMEs within the business. * Experience of working with both Agile and Waterfall project methodologies * Liaise with business stakeholders to ensure that requirements documentation meets expectations. |
| **Non-Technical Competencies** | * Effective communicating messages including presentation skills * Teamwork and cross functional collaboration. * Commitment to delivery of high-quality results. * Ability to form relationships with stakeholders across the organisation. * Ability to translate business and customer requirements into tangible deliverables. |
| **Qualifications and Experience** | * Computer science or relevant business degree. * Knowledge and experience with SAP (R3) modules MM, SD, QM, PP, FI, data flows, table structures and EDI partner systems. * Knowledge of LIM’s, MES systems and experience with Business Intelligence tools such as BI a plus. * Working to high standards, preferably within the Pharmaceutical industry. * Strong analytical and problem-solving skills. * Successful track record in delivering high quality information systems and process mapping. * Project Management experience. * Experience of Microsoft Office products, including Project and Visio. |
| **Physical Movements** | Mainly desk-based, sitting, using PC and communicating with team. |
| **Physical Environment** | Ground floor large open plan offices with spacious desks. Canteen based on ground floor. |
| **Type of Workload Involved** | Low physical workload.  Ability to work to tight deadlines, develop business data and analytical solutions. Organisation skills and presentation skills required. This is a sole contributor role so ability to be able to self-direct. |
| **Other Information** | Breakthroughs that change patients' lives  At Pfizer we are a patient centric company, guided by our four values: courage, joy, equity, and excellence. Our breakthrough culture lends itself to our dedication to transforming millions of lives.  Digital Transformation Strategy  One bold way we are achieving our purpose is through our company wide digital transformation strategy. We are leading the way in adopting new data, modelling and automated solutions to further digitize and accelerate drug discovery and development with the aim of enhancing health outcomes and the patient experience.  Equal Employment Opportunity  We believe that a diverse and inclusive workforce is crucial to building a successful business. As an employer, Pfizer is committed to celebrating this, in all its forms – allowing for us to be as diverse as the patients and communities we serve. Together, we continue to build a culture that encourages, supports, and empowers our employees. |

**How to Apply:**

You must apply online via AHEAD’s WAMWorks Database before the closing date. [www.ahead.ie/wamworks](http://www.ahead.ie/wamworks) .